



Unit #102 - 1339 McGill Road

Kamloops, B.C. V2C 6K7

Phone: 250.851.9292

Fax: 250.851.9922

www.AandT.ca

SITE FOREMAN

Job Summary:

A&T is one of the Thompson Okanagan's top developers and general contractors and has celebrated more than 25 years of exceeding client expectations through the creative use of space, quality craftsmanship and attention to detail.

Led by strong business ethics and community-minded values, we are known for our high standards in the commercial and residential building industry. These standards guide our team of construction and technical experts, as well as our qualified trades partners, toward exceeding each client's expectations – on time and on budget – on every project.

It is this commitment to quality product and workmanship, and client care that has propelled A&T's growth and success since 1992, and has resulted in numerous return clients and a long list of prestigious industry awards.

We are currently hiring **Site Foremen** who are highly accountable, energized and motivated. Working collaboratively as part of our project team your role will be to provide various service and support to our site-based teams at locations in Kamloops and the surrounding areas.

Responsibility:

The Site Foreman is directly responsible to the Site Supervisor for the proper discharge of his duties.

Duties:

The Site Foreman's principal duty is to properly schedule the work of the crews from Drywall stage to Deficiency Resolution under the direction of the Project Manager and Site Supervisor; to achieve maximum production in the most efficient manner.

To carry out this overall duty, the following duties must be properly fulfilled:

- Ascertain that sub-contractors are well qualified and are efficiently carrying out duties assigned.
- Review the job schedule (built by Project Manager and Site Supervisor), resolving all differences of opinion with Project Manager at the beginning of the job.
- See that the safety regulations are followed by company and subcontractor crews.
- Have a thorough knowledge of the plans and specifications for each project assigned.
- Maintain a high standard of quality control at all times.
- Step in where required to prep site for next trade and resolve deficiencies that need immediate attention.
- See that good housekeeping practices are observed and maintained by subcontractors at all times.
- Maintain a good relationship with the Project Manager and Site Super Supervisor, seeking his/her assistance in the scheduling of materials, equipment and subcontractors.



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- Review sub-contractors scope of work and ensure all points are being followed.
- Keep the progress schedule current, review schedule status at least once each week.
- Maintain inventory control over tools and equipment, ascertaining that movable tools are returned to the tool room and all other equipment adequately secured.
- Ascertain that the project is secured each night.
- Assist the crew with any problems.
- Ensure that all change orders are properly executed and indicated on as-built plans.
- Attend pre-construction and construction meetings, taking notes on areas that may present a future problem and present to the Site Supervisor for consultation.
- Assist inspectors on their project reviews.
- Attend, on request, all technical meetings for the purpose of discussing job progress and problem areas.
- Maintain close communication with Site Supervisor on any unforeseen problems which may develop.
- Assist Project Manager in estimating percent completion of each item for monthly invoicing and of labour for each job cost report.

**The above duties are not meant to restrict initiative, but rather to define minimum activities. These duties may be altered to suit the needs of the Company by the Project Manager. If the successful applicant does not currently have experience in a few of the above requirements A&T may decide to train that individual, depending on experience in other areas.*

Please **email** all resumes to **Brandon Lolli**. We thank all of those who apply, however only candidates selected for an interview will be contacted. If you have any questions regarding this position, please contact Brandon at 250-572-1739

Brandon Lolli – Brandon@aandt.ca